

Curriculum Vitae

Subash Nepal

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Discipline:	Information Technology (IT)/ Digital Banking (DB)
Academic Qualification	• MSc.IT(M) in First Division, Lord Buddha College (Asia Pacific University (APU), Malaysia) • BSc.IT in First Division, Lord Buddha College (Sikkim Manipal University (SMU)) • 10+2 in Second Division, Viswa Niketan Higher Secondary School(HSEB) • SLC in First Division, Viswa Niketan Higher Secondary School(Nepal Government)
Area of Expertise:	➤ Formulate plan, develop & design strategy ➤ Identify and prioritize system development requirements ➤ Research on Digital products and services ➤ Hands on experience on Server Installation (Nutanix HCI,IBM, DELL Rack Servers) ➤ Proficient in Windows and Linux OS Platforms ➤ Hands on experience on Backup and Disaster Recovery Planning and Management ➤ Hands on experience on vendor negotiation and budget management ➤ Hands on experience on CRM systems (Creatio – Bpm' online System) ➤ Excellence in setting up, managing maintenance of IT infrastructure, installation, migration and configuration of servers, network client workstations, managing Local and Domain Wide Groups. PRI & ILL Line Planning & Installation, EPABX telephonic system planning & implementation ➤ Proficient in installing & troubleshooting of Active Directory, DNS, DHCP & IIS Server on Microsoft Windows Environment ➤ Proficient in design of Network for small, medium to large scale corporate. Installation, configuration & troubleshooting of all kind of Switches, routers & modems ➤ Professional Experience End User Support & Helpdesk Management ➤ Hands on experience on hardware trouble shooting (System, Printer, Scanner etc...)
Training and Certifications Summary:	Professional Trainings Acquired On: ✓ Foundations of Project Management – Google (Coursera - WFYMSGQB66MS) ✓ Digital Competition in Financial Services - Copenhagen Business School (Coursera - STEB3DQCYXRS) ✓ Networks and Communications Security - (ISC)² (Coursera - B8CBXWMEGWYG) ✓ Cybersecurity Specialization (Usable Security) - University of Maryland (Coursera - V269EEP64S59) ✓ Introduction to Containers w/ Docker, Kubernetes & OpenShift (Coursera - G688FLWEBGNP) ✓ Fundamentals of Red Hat Enterprise Linux - Red Hat (Coursera -

	G5XG869DX8QJ) ✓ Linux Server Management and Security - University of Colorado (Coursera - 3855ZN7U7HZY) ✓ System Administration and IT Infrastructure Services – Google (Coursera - BN3AHZEJ32J) ✓ System Administration with IBM Power Systems – IBM (Coursera - 3FUXLMT9MZVP) ✓ Linux and Private Cloud Administration on IBM Power Systems – (Coursera JCYLHTPCNY3H) ✓ Hardware Diploma (Maintenance Computer) ✓ Public Procurement Management (PPMO) Training ✓ Graphic Designing Diploma (Work in Adobe CS4 and 5) Sports Trainings Acquired On: ✓ Karate Player - Black Belt 1st Dan Holder ✓ Swimming
Experience Summary:	✓ Having 3+ years of Project Planning and Management ✓ Having 10+ years of total IT experience in managing IT infrastructure ✓ Having 4+ years of knowledge on managing and using Nutanix HCI ✓ Having 6+ years of knowledge on managing windows based server platform ✓ Having 5+ years of knowledge on managing Linux based server platform ✓ Having 10+ years of knowledge in hardware trouble shooting
Professional Accountabilities:	Designation: Head - Card & Digital Banking and DB Sales Management ➤ Organization : Jyoti Bikash Bank ➤ Duration : July 2023 – August 2025 ➤ Job Responsibilities • Formulate plan, develop & design strategy of the department and implement • Provide advice and assist management of the Bank on digital banking • Design and implement a department budget and investment plan • Identify and prioritize system development requirements • Promote effectively and efficient design and operation of the entire digital banking solution with business integration process and automation to improve the existing business flow and support • Plan for departmental hiring and training • Research on Digital products and services and recommend deployment/enhancements to improve system efficiency • Allocate required resources among department functional responsible areas • Identify risk arising from the cyber law & electronic transaction laws/acts of Nepal • Develop Policy & Procedure for long-term and short-term business strategy Designation : Digital Banking Junior Officer ➤ Organization : Global IME Bank ➤ Duration : February 2022– July 2023 ➤ Job Responsibilities • Digital Banking Project Management. • Handling and Integration of third party applications.

- Handling database backups, troubleshooting of MS-SQL servers. Attending complaints from clients
- Monitor various services and logs on a daily basis, take corrective action
- Working Knowledge & experience with Microsoft Security Patch Management
- Troubleshoot server network configuration problems
- Assisted and gave training in installed systems and programs. Configured and diagnosed client server problems
- Created and maintained user logins and passwords. Diagnosed application errors and network connectivity problems
- System Administrator and Network Management for third-party Applications
- Network Troubleshooting and Monitoring, DC-DR Management, VM Management
- Reporting current status to the Unit Head & Assistant Digital Banking Manager
- Handling Department Asset Management
- Handling Department Budget Management & coordinating billing process

Designation : Digital Banking Platform Assistant

➤ **Organization : Siddhartha Bank**

➤ **Duration : December 2018 – February 2022**

➤ **Job Responsibilities**

- Mainly Handling the Nutanix HCI Server
- Setup, Configure and Manage VM systems
- Experience in Server Hardware Knowledge, Monitoring & Administration
- Total of System Handling (80+ Systems with Windows and Linux Platform)
- Has gained knowledge in usage of various platforms like – Windows Server 2012 R2, Windows Server 2019 Datacenter, Centos 7 & 8, RHEL 7 & 8, Ubuntu 20, MSSQL 2012, MSSQL 2019 Standard and Enterprise, MySQL
- Handling database backups, troubleshooting of MS-SQL servers. Attending complaints from clients
- Monitor various services and logs on a daily basis, take corrective action
- Working Knowledge & experience with Microsoft Security Patch Management
- Troubleshoot server network configuration problems
- Assisted and gave training in installed systems and programs. Configured and diagnosed client server problems
- Created and maintained user logins and passwords. Diagnosed application errors and network connectivity problems
- Performed hardware and software support and installation
- Provided technical supports to end users
- Reporting current status to the Unit Head & Assistant Digital Banking Manager
- Handling Department Asset Management
- Handling Department Budget Management & coordinating billing process
- Hardware configurations and repairs and installs (Modems, scanners and Printers)

	Designation : System Administrator ➤ Organization : National Sports Council, Kathmandu, Nepal ➤ Duration : March 2014 – December 2018 ➤ Job Responsibilities • Maintenance of all computer related equipment • Installation and Configuration of Active Directory / DNS / DHCP / Servers • Experience in Server Hardware Knowledge, Monitoring & Administration • Troubleshoot server network configuration problems • Repairing of builds computer systems and networks windows XP, Windows 7 & 8 & 10 • Pc maintenance, repairs, upgrades, troubleshooting • Pc new configurations, modifications built new systems, cat 5 & 6 wiring, maintenance, troubleshooting • Hardware configurations and repairs and installs (Modems, scanners and Printers) • Networks protocol support and TCP/IP configuration. Assisted users in daily operational issues • New configurations, new built new customs systems • Performed hardware and software support and installation, Replaced defective or inadequate software packages • Setup computer systems and related equipment • Skilled at diagnosing and repairing personal computers • Handling Wi-Fi (wireless internet) and rectify the problems • Making appropriate entries in the logbook such as action take report etc. • Maintenance of all Mobile CUG connections and technical changes & etc., • Handling Department Asset Management • Handling Department Budget Management & coordinating billing process Designation : Teacher/Instructor (Computer Hardware & Networking) ➤ Organization : Deepa Dynamic Education ➤ Duration : March 2018 – December 2019 ➤ Job Responsibilities • Teach classes and instructs; conduct learning activities • Prepare lesson activities; prepare and oversee projects with oversight from lead instructor • Evaluate students' class work, laboratory work, assignments, and papers • Maintain student attendance records, grades, and other required records
Achievement Summary:	❖ Life Time Member of Nepal Red Cross Society. ❖ Member of Computer Association Nepal (CAN) ❖ Professional Development Director of Rotaract Club of Kasthamandap,2018. ❖ President, Interact Club of Tripureshwor under Rotary Club of Tripureshwor from 2008 to 2010. ❖ Secretary of Viswa Niketan Alumni Association from 2007 to till date.

Personal Details:	Date of birth	:	February 8, 1991
	Nationality	:	Nepali
	Marital Status	:	Married
	Language	:	English, Nepali, Hindi.
	Drive	:	Two Wheeler/Four Wheeler

Reference :	Prakash Baral SDCEO, Jyoti Bikash Bank Contact No.: +977-9851129826 Dibya Tara Shakya Assistant Manager, Digital Banking Department, Global IME Bank Contact No.: +977-9851196669 Deepak Paudel Assistant Digital Banking Manager, Siddhartha Bank Contact No.: +977-9856022086 Arun Upadhaya Chief, Engineering Department, National Sports Council Contact No.: +977-9851042647
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